

**Minutes of Laceby Parish Council Planning Meeting**  
**Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 2<sup>nd</sup> April 2019 at 7.30pm**

**12246 Present:** Chair - Cllr B Metcalf  
Cllr R James, Cllr S Turner, Cllr D Hasthorpe, Cllr Schofield, Cllr S Greenbeck,  
Cllr D Johnson

**Also present:** 1 member of public were present  
Engagement Officer for Humberside Police  
Cllr M Dickerson  
Clerk – Nicola Ashton

**Apologies:** Cllr J Howells

The Chair opened the meeting and welcomed everyone.

**12247 Minutes from the 5<sup>th</sup> and 19<sup>th</sup> March 2019**

Minutes from the meetings held on the 5<sup>th</sup> and 19<sup>th</sup> March 2019 were put forwards for approval. Minutes were proposed by Cllr Hasthorpe, and seconded by Cllr Johnson. Cllr Metcalf requested a show of hands, all Councillors were in agreement and minutes were approved.

**12248 Declaration of Interests & Dispensations**

Cllr James (RJ) requested the following statement be recorded as Chair of NELC Planning Committee, Cllr Hasthorpe (DH) asked for the statement to be recorded as a member of NELC Planning Committee:

*"I am Chair (RJ) / Member (DH) of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as chair/member of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially effect the well being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.*

*I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."*

There were no further declarations of interest or dispensations recorded.

**12249 Public Forum**

The public in attendance confirmed they had nothing to discuss at this point, and so the public forum was closed.

**12250 Police Matters**

- **Katrina Goodhand (KG) – Engagement Officer (NELC) for the Office of the Police and Crime Commissioner (PCC)**

KG was welcomed to the meeting and introduced herself as the NELC Engagement Officer for the PCC, Mr Keith Hunter. She explained that her role is to represent the community at meetings in respect of anti-social behaviour, safeguarding, problems in the community, and has made the decision to come to Parish / Town / Village Meetings and find out the priorities in this area in order to communicate that back, speaking on our behalf. She explained that she was conscious that some things were not reported, but could still be upsetting.

KG went on to add that as the Chair to the Local Engagement Officer Network she sat with other bodies such as Police, Fire, Local Authority and Health and they discuss local topics and is the conduit for community voices to be heard.

Cllr Metcalf explained that the biggest issue is teenagers and damage to areas such as St Francis Grove playground. It would be nice to see the police at different times on a regular basis, and going around different areas of the village rather than just the main roads. The PCSO will be using the Stanford Centre and a bike to get around the village.

Cllr James explained that there was a problem with gangs of youths congregating at McDonalds and Laceby Lodge during summer months and sometimes behaviour escalates. She asked that the police be mindful of this, adding that rural crime made isolated properties very vulnerable.

A member of the public asked the Chair if he could input into the meeting. He explained that the biggest problem in the Wolds areas was fly tipping on verges and enquired whether there could be any help for this.

Cllr James and KG explained this was not a police matter, however at a recent ASB meeting with NELC they advised that they are increasing their cameras and that we would be able to suggest a site for their location as they were moveable.

Cllr Metcalf advised that she would be happy to send details of suggested locations. Cllr Hasthorpe advised that he would take it to Town and Parish Meeting.

KG thanked the Parish Council, and advised that she would leave her business card and copies of the Police and Crime Commissioners action plan.

- **Police Street Brief**

Cllr Metcalf read the report for the area, provided by PC Wood, which stated there were 25 crimes across the Wolds area, with 7 of those in Laceby Village.

Councillors discussed the report and commented on the level of ASB in the last month.

Cllr Metcalf asked if there were any issues we wanted to take back to the Police or query, but everyone accepted the information provided.

## **12251 Ward Councillors**

Cllr Metcalf asked if there were any issues Cllr's Dickerson and Hasthorpe could look into for us.

Cllr's Turner confirmed that there was an still an issue with the recycling collections and the recycle boxes were not been picked up on the correct day. Residents were ringing in to report it and NELC were not being very helpful, and that they had now missed 5 collections in a row and often the waste wasn't collected until Thursday. Both Cllr Dickerson and Hasthorpe explained that all failed waste collections should be reported on the online 'report it' section of the website. Cllr James explained that with the trial and the start of the garden waste collections alongside sickness, the service was under a lot of pressure. It is hoped that once the new lorries come into service it will make the collection a lot quicker as the new wagons will compact the waste which the current ones don't. This means they have to continually return to site to empty the wagon.

Cllr Johnson explained that the plans to improve the service were very impressive. Cllr Schofield explained that the biggest issue is the waste blowing down the street - the staff on the wagons don't pick it up and the village is littered with rubbish.

Cllr Dickerson explained that the service will get better, and they have to be given the chance to sort it. All reports should be made online as there is no record if you just ring up.

Clerk offered to report online via the Laceby PC log on if someone let her know which streets it affected.

Cllr Turner asked about the road sweeping of the stone chippings. The Clerk explained that she had met with Debbie Swatman from NELC to discuss a variety of issues including the chippings, the lorries at the Mercedes garage and Laceby Lodge, speed through the village and many more issues. Debbie was very helpful and will be in touch with more information. The Clerk will chase up the road sweeper.

#### **12252 Planning Matters**

**DM/0169/19/FUL – first floor extension / additional accommodation space; The Lodge, Cottages Plot, Laceby.**

Plans were inspected and discussed by all in attendance, no objections were raised and a full show of hands confirmed that there were no objections to be recorded.

**Action** Clerk to advise NELC Planning of the outcome.

Cllr Metcalf advised on the following planning applications:

**DM/0150/19/FULA – Creation of living accommodation in roof void and installation of dormer windows to the side; The Copse, Barton Street, Laceby. Approved under Delegated Powers.**

#### **12253 Matters Arising**

##### **Town and Parish Elections**

Cllr Metcalf asked if everyone had submitted their election papers, advising that there will be no Parish Council from 2<sup>nd</sup> May to when we re-convene on the 7<sup>th</sup> May 2019 and that we will be advised whether there is to be an election later on in the week. The Clerk advised that there were notices on the notice board and the website.

#### **12254 Finance Matters**

##### **Accounts for payment**

The following items were approved for payment in 2018/19:

Stanford Centre – Room hire January -February 2019	£30.00
Ink for church and cemetery plans	£20.38
Clerk Mileage – 1/12/18 to 31/3/19	£56.25
Clerk Petty Cash – printer ink, roundup for cemetery and stamps	£82.94
Groundskeeper Petty Cash for Petrol	£32.16

The following items were approved for payment in 2019/20:

Salaries for 3 members of staff April 2019	£1392.11
HMRC – Income Tax, April 2019	£264.30
Cllr Metcalf – Chairs Allowance	£20.00
Clerks telephone line	£20.55
ERNLLCA – membership for 1.4.19 to 31.3.20	£821.26

CPRE – annual subscription 11.5.19 – 11.5.20	£36.00
Refund of allotment key	£10.00
St Margaret’s Church – contribution to outdoor lighting	£600.00
Allotment Lease	£333.00
<b>Total payments made</b>	<b>£3497.22</b>

Cllr Hasthorpe proposed the payments, and was seconded by Cllr Johnson; a full show of hands confirmed the payments authorised.

### **Lacey In Bloom (LiB)**

Cllr’s Greenbeck and Johnson asked that their interest in Lacey in Bloom be recorded.

Cllr Metcalf explained that last year the Parish Council made a donation to LiB, would the Parish Council be willing to consider buying planters for the LiB for a total cost of £492 (incl VAT).

Cllr James commented that LiB team made the village look beautiful.

Cllr Johnson explained that they had already bought 8 planters as they have reservoirs in them which reduces the watering of them because they collect water. The LiB have already purchased 8 for £2,000 and with liability insurance, and fees etc it was all very expensive and the LiB were low of funds.

Cllr Hasthorpe proposed the purchase of the planters and Cllr James seconded. A full show of hands (excluding Cllr Greenbeck and Johnson) showed all in agreement.

**Action** Clerk to contact company selling the planter & confirm we will purchase.

Cllr Dickerson added that the Stanford Trust had also discussed purchasing a planter / making a donation.

Cllr Greenbeck suggested that we look at whether it may be more cost effective to change the outdoor lights at the church as the current ones use a lot of electricity, and we should perhaps look to replace them with some more energy efficient ones. Cllr Johnson explained that the Church were in the process of moving to LED lighting. It was agreed to look into this further.

### **National Minimum wage**

The Clerk advised that from the 1<sup>st</sup> April 2019 the National Minimum Wage had increased from £7.83 to £8.21 per hour and that NALC (National Association of Local Councils) along with the NJC had agreed new pay scales for 2019/20. Cllr Hasthorpe proposed that the wage increases for the 3 members of staff were approved and this was seconded by Cllr Johnson. A full show of hands showed the agreement of all present.

### **BAC’s and Online Banking**

The Clerk explained that she had spoken to ERNLLCA regarding online payments and read their response. As long as the payments were still approved at the meeting then the Clerk could make the payment electronically up to a value (between £500 - £1000) agreed by the Parish Council. The Clerk explained she would print the payments page to attach to the payment approval for checking.

Cllr Hasthorpe proposed that the Clerk make electronic payments up to the value of £1000. This was seconded by Cllr James and a full show of hands demonstrated everyone's agreement.

A member of the public explained that some banks also let you take photo's of cheques and post them that way instead of going into a branch.

### **12255 Church and Cemetery Matters**

Cllr Metcalf explained that the new waste bins were on site and the old bins can be moved.

Cllr Metcalf also advised that the pre-planning application for the Church Wall had been sent in.

#### **Cenotaph Memorial**

Cllr Johnson explained that he had put in a Solar Fund Grant in regards to replacing the Cenotaph after they confirmed it was something that could be funded. He explained that due to the specialist nature of the job there was only one organisation out of the two who had provided a quote. Cllr Johnson explained the options and the details of the quote and explained that it was recommended we went with Chinese grey granite for a total cost of £23k (incl VAT).

Cllr James explained that we could see what funding we got, but that there was funds allocated to this project as well.

Cllr Metcalf asked if everyone was in favour of going ahead with replacing the full Cenotaph?

Cllr Hasthorpe proposed that the work to the Cenotaph goes ahead to a maximum spend of £25k upper limit. This was seconded by Cllr Schofield, and a full show of hands confirmed the proposal.

It was agreed that the Chinese grey granite with inscription on the memorial, and the company had guaranteed the Cenotaph would be in place before November. This would be checked and Cllr Johnson would confirm the order and ask them to email the Clerk regarding the deposit.

#### **Haagensen Memorial**

Cllr Metcalf explained that it would be nice to open the memorial again this year, last time we opened it at the beginning of August, so perhaps we could open it at the end of the month this year and could we set a date?

Cllr Johnson and Schofield expressed concern as it is very heavy to open the memorial and it would be difficult to find someone strong enough to lift it.

Cllr Metcalf asked if we could find someone to come and do it?

It was agreed to discuss this at the next meeting.

#### **Cemetery Plans**

Cllr Metcalf handed the plans for the new Cemetery sections over to the Clerk ready for use. Thanks were given to Mr Cross for all his time and help in drawing them up. We will have another 285 graves with possibly another 40 on top of this if needed later.

### **12256 St Francis Grove Matters**

There was nothing to report.

### **12257 Stanford Centre**

Cllr Metcalf advised that the heating had broken and would not be fixed until August 2019. The main issue had been the Local Authority who had held things up.

Last week some of the Stanford Centre Group had spent 4 hours cleaning graffiti off the building; the section overlooked the school and the graffiti was offensive. This has been reported to the police.

Castors have been placed on the book shelves so that they can be easily moved around the library to make best use of space.

### **12258 Allotments**

The Clerk explained that the invoices and revised tenancy agreements had been sent out to the allotment holders. There are a lot of new people who have recently taken an allotment on, and everyone has been commenting on how the allotments look and how helpful and welcoming everyone is. She added that the new allotment holders were broad in age from 16 to 60 years old, and that the allotments are very popular!

Cllr Metcalf explained that NELC had also been in touch regarding the old allotments on Butt Lane, she read out the letter from NELC.

There is a gap on the fence at the back, but this was put in by NELC who deemed that was sufficient. People have cleared a track around the fence.

Cllr Schofield advised that he could put the front gate back on, but that he would not go alone.

Cllr Metcalf read part of the lease that we had received and discussion took place.

It was agreed for the Clerk to write to NELC and explain the situation, asking for an explanation on the lease and the rear fence. In the meantime, the Parish Council will seek legal advice on where we stand.

**Action** Clerk to action points raised above.

### **12259 Correspondence**

Cllr Metcalf read out an email from Cllr Howells who explained that she would not be standing for re-election and that she would be resigning with immediate effect.

**Action** Cllr Metcalf asked the Clerk to contact Cllr Howells and offer the Parish Councils thanks and wish her well.

### **12260 Information Exchange**

Cllr Turner enquired about the meeting with Debbie Swatman. The Clerk explained that she would circulate the minutes.

Cllr Hasthorpe explained that this would be Cllr Dickerson's last meeting and explained that a debt of gratitude was owed for all the work she has done in the last 20 years as a Wolds Councillor. Henry was introduced to the Parish Council as the representative for the next election as Cllr Dickerson's replacement.

Cllr Dickerson thanked everyone and explained it had been a true pleasure to be part of the Parish Councils recent journey with the work that has been done around taking on the Stanford Centre as being amazing. Cllr Dickerson thanked everyone for their friendship and wished everyone all the best.

Cllr Johnson explained that the front of the Scout Hall had been sectioned off because there is the risk the front section may fall down. Cllr Metcalf explained it needed to be reported to NELC, Cllr Johnson explained that the Scouts were responsible for the maintenance. Cllr Turner added that she was sure that they had been told that if it was structural this was not the Scouts responsibility. Cllr Johnson advised that they needed some assistance. Cllr James explained that they paid a peppercorn rent, and would need to check their lease. Cllr Hasthorpe explained that he would look into obtaining further information.

Cllr Metcalf explained dates and times of next meetings. She confirmed that at the May meetings, Councillors will need to report on their area of responsibility.

**The Chair confirmed the next meeting dates as:**

- Planning Meeting - Tuesday 16th April 2019 at 7.30pm (if required)
- Annual Parish Meeting - Tuesday 7th May 2019 at 7.30pm
- Annual General Meeting - Tuesday 7th May 2019 7.45pm
- Full Council & Planning Meeting - Tuesday 7th May 2019 at 8.00pm
- Planning Meeting - Tuesday 21st May 2019 at 7.30pm (if required)

**The Chair declared the meeting closed at 9.00pm.**

Signed: .....

**Chair**

Dated: .....