

**Minutes of Laceby Parish Council Planning Meeting
Held via Teams on Tuesday 6th April 2021 at 7.30pm**

- 12637 Present:** Chair – Cllr B Metcalf
Cllr S Greenbeck, Cllr D Johnson, Cllr S Turner, Cllr R Barford, Cllr R James,
Cllr J Dixon, Cllr Emerson, Ward Cllr Hasthorpe
- Also present:** Clerk – Nicola Ashton
Lincolnshire Co-operative Manager Matthew Wilkinson
- Apologies:** Cllr P Schofield

Due to the COVID-19 pandemic, this meeting was held on Teams virtually.

The Chair opened the meeting and welcomed everyone.

12638 Minutes from the 2nd March 2021

Minutes from the Finance and Planning Meeting on the 2nd March 2021 were put forwards for approval. Minutes were proposed by Cllr Greenbeck and seconded by Cllr Johnson; Cllr Metcalf ensured all Councillors were in agreement that the minutes were an accurate record of events and with a show of full hands the minutes were approved.

12639 Declaration of Interests & Dispensations

Cllr Metcalf asked if anyone had any declarations of interests or dispensations to declare. Cllr Johnson declared finance interest due to reimbursement for Cemetery equipment; Cllr Emerson declared an interest Planning re the Lincolnshire Co-operative Plans for the Laceby Arms. Cllr Hasthorpe advised that he would not be able to comment regarding the Planning items on the agenda and Cllr James asked for the following statement to be recorded:

"I am a member of North East Lincolnshire Borough Council's Planning Committee and I am present here in my role as Parish Councillor and not as member of North East Lincolnshire Council's Planning Committee. I am able to participate as the proposal before us does not substantially affect the well-being or financial standing of the Parish Council, and must make it clear that my views and vote are expressed on the limited information before me. I must reserve judgement and the independence to make up my own mind on each separate proposal, based on my overriding duty to the whole of North East Lincolnshire, not just to the people in the parish, as and when I hear all of the relevant information when it comes before me at Planning Committee.

I will not in any way commit myself as to how I or others may vote, or what may be said, when the proposal comes before Planning Committee. I will declare a personal interest in relation to my being a member of the Parish Council when the item is before Planning Committee."

12640 Public Forum

There were no public in attendance this evening as the meeting was a closed online meeting following the guidelines under the COVID-19 pandemic. All members of the Parish had been given opportunity to send in any queries for the Clerk to raise on their behalf, and these will be discussed at relevant opportunities during the meeting.

12641 Planning Matters

Lincolnshire Co-operative – Laceby Arms conversion

This section of the meeting was held at the beginning to allow Matthew Wilkinson (MW) Manager with the Lincolnshire Co-operative to share their plans regarding the Laceby Arms site.

MW explained the aim of the Lincolnshire Co-operative was:

- to build, design and develop stores and that this was all done 'in house'

- to make life better within communities, grow the local economy, care for the environment and promote health and wellbeing
- enable better access to shopping locally whilst offering a variety of goods.

The Lincolnshire Co-op has a deal in place regarding the Laceby Arms and associated land, to develop this into a retail unit with the aim of owning the property later on in the process. MW explained that they were in this for the long term, and that the aim was to apply for planning to open a convenience store within the next 3-4 months.

The plan is to maintain the front portions of the building, with a convenience store being put inside the Waterloo side of the building with access via a side entrance and 280 sq.m of selling space. The back house area will be the rear of the Nags Head, and the aim was to keep the front of the Nags Head as a commercial space; the aim is to let this area as a drinking establishment and there are interested parties in this.

The plans will be sympathetic to the historic nature of the building, and the rear areas will bring it back to the historic design.

Cllr James questioned the carpark, advising MW that there was an official agreement in place to allow the residents to use the space at any time. MW advised that this was not the first query regarding the car park, and whilst it was not their (Lincolnshire Co-op) intention to put restrictions on car parks, sometimes they do have to put time limits onto their car parks. MW explained that there was no legal restrictions on the title deeds to demonstrate the use of the carpark for the residents to use. Cllr Metcalf advised that she had a copy of the agreement/planning consent which was agreed in 1988 and states that the 'west side shall at all times be made available for general residential parking'; MW requested a copy of this be sent over to him.

Cllr Emerson enquired about the timescales with regards to the building works; MW explained that it would most likely be around 40 weeks, particularly regarding the conservation elements. The aim is to have the application in by the Summer and be ready to start work by Christmas.

Cllr Johnson asked about the upstairs of the building. MW advised that the upstairs was in a bad state of repair and that cosmetic work would be done, however it would not be feasible to turn this space into flats / area of use.

MW advised that he would be happy to come back in 3-4 weeks' time to answer any further questions, and whilst he was unsure of the impact on the other convenience stores in the village it was felt that Laceby needed an additional convenience space. MW agreed to send over the details of the information he had shared, and then left the meeting.

Other planning applications

Cllr Metcalf asked if there were any other planning applications for consideration at this meeting; the Clerk confirmed that there were none for consideration at this meeting.

12642 Matters Arising

Cllr Metcalf advised all in attendance that the Annual Parish Meeting and Annual General Meeting will be held on the next meeting on the 4th May 2021; she asked all present to ensure reports were prepared for the meeting.

12643 Police Matters

The Wolds newsletter had been circulated to Parish Councillors and read through by Cllr Metcalf; it was noted that our new PCSO was Di Brown who was based at Immingham. Cllr Metcalf asked if there were any concerns that needed to be reported back; the Clerk advised that she had communicated information regarding a resident who was experiencing problems with their neighbour to the Policing Team and asked them to contact the resident direct.

Cllr HASTHORPE advised that he had been contacted by a resident regarding late night & early morning activity up at the Victoria Park. It has been reported that there was drugs and drug dealing taking place in the carpark and paraphernalia had been recovered to support this. Cllr HASTHORPE explained that he had passed the concerns directly to the Policing Team and was waiting on a response. He will ask the Policing Team to share info with the Parish Council as well. There were no further issues to report back.

12644 Ward Councillors

Cllr Metcalf confirmed there was nothing for the Ward Councillor from the Parish Council at tonight meeting and Cllr HASTHORPE advised that the Wolds Ward funding was being increased for April 2021, and that if there was a project that would benefit to please make application to him.

12645 Finance Matters

Accounts for payment – 2020/21

The following items required approval for payment, all were Bacs payments:

Allotment Taps	£36.96
Clerk Petty Cash – stamps, computer ink	£46.91
RBLI - unknown Tommy's	£1050.00
Cemetery Equipment	£11.97
Clerk Mileage – 1/11/20 – 31/3/21	£45.05
Total	£1,190.89

Accounts for payment – 2021/22

The following items required approval for payment, all were Bacs payments:

Salaries x 3 members of staff for April 2021	£1,507.58
HMRC - Salaries April 2021	£287.87
Chairs Allowance – March 2021	£20.00
Clerks Telephone Line Rental	£17.96
Cemetery Waste	£41.86
NELC Cemetery Rates	£976.32
Accounting Software subscription for 2021/22	£345.60
Employer and Public Liability Insurance 2021/22	£1,661.76
CPRE Membership renewal 2021/22	£36.00
ERNLLCA & NALC Membership renewal 2021/22	£882.48

HWRA membership renewal 2021/22	£25.00
Total	£5,802.43

Cllr James proposed the payments, and was seconded by Cllr Barford; all Councillors agreed the payments be authorised.

The Clerk requested the approval of the internal auditor; all agreed to remain with the auditor used for last year, Stockology. The Clerk to contact the auditor to arrange meeting.

Cllr Barford enquired if we needed a further meeting to discuss the siting of the unknown Tommy's alongside the poppies and bunting in prep for VE day. Cllr Barford request it be noted that a Risk Assessment will need to be done. Cllr Metcalf agreed, and it was agreed for a meeting to be held on the 20th April 2021 at 7.30pm at the Stanford Centre.

12646 St Francis Grove Matters

Cllr Metcalf explained that the repairs to the equipment had been completed, however, the wetpour had not been laid yet. Cllr Metcalf advised that the wetpour on the outside of the play area was lifting away from the ground and needed looking at asap. Cllr Johnson advised that it may be more cost effective to re-lay the wetpour rather than patching the areas.

Cllr Metcalf explained that there was a quote for the additional piece of equipment; Cllr Dixon commented that the equipment needed to be age appropriate and agreed with Cllr Metcalf that the basket swing would be nice.

The Clerk explained that there had been a communication from the developers of Field Head Road regarding investment into the green / play spaces as part of their plans and whether there was a wish list.

Cllr Barford and Cllr Metcalf agreed that there was a need to look at what can be done for the older children – whether that be a zip wire / benches & tables / 5 a-side pitch / tennis courts / skate park etc not a play area. Cllr Barford went on to explain that much of the new builds are taking place at the Butt Lane end of the village, and that this needed to be considered alongside the Victoria Park areas.

Cllr Greenbeck explained that the inclusion of green / play spaces was part of the plans for Field Head Road and was equivalent to the size of 4 houses – if they are looking to use Butt Lane or Victoria Park Land then the input from the development should reflect the cost of 4 houses. Cllr Greenbeck also advised that there had been a news piece in the Telegraph stating that NELC would be investing in play areas across the county.

Action Cllr Metcalf agreed that we need to find out how much the developers are looking to invest; that we clarify what is happening with the green space / play area that was part of the original plans for this development and that planning permission would need to be sought from NELC for both areas. The Clerk will gather this information.

Cllr Greenbeck requested this was placed back onto the agenda for the Planning meeting on the 20th April 2021 so that the response can be discussed.

12647 Church and Cemetery Matters

Cllr Johnson advised that the Church Clock was now due for its service. Cllr Metcalf explained that the Church Clock was the responsibility & property of the Parish Council. Cllr Johnson will contact the contractor and arrange for the service.

12648 Stanford Centre

Cllr Metcalf advised that the plan is to open up the Library from Tuesday 13/4/21 2pm– 4pm. The Stanford Centre has also received correspondence from those who rent the rooms to arrange their use again. Cllr Emmerson commented that there had been a lot of positive feedback regarding the Bird Feed sale at the Centre each Friday morning.

12649 Allotments

The invoices for the 2021/22 rents have now gone out to all tenants.

12650 Correspondence

The Clerk shared a communication from a resident regarding the traffic a poor parking outside Stanford J&I school at drop off and pick up times. The resident explained that she had contacted the school and NELC and been advised that it was the Parish Council responsibility. Cllr Hasthorpe explained that it was not a police responsibility, but that of civil enforcement, and advised the Clerk to contact Paul Thorpe at NELC and cc him in. Cllr Metcalf advised the Clerk to pass the information on action taken to the resident. Cllr James advised that that this is a difficult and ongoing situation at all schools in the area. Cllr Hasthorpe noted that parking enforcement will be changing.

It was noted that the Butt Lane Playing Field car park was due to be resurfaced imminently.

12651 Information Exchange

Cllr Johnson and Cllr Greenbeck asked whether we could look to support purchasing an old red phonebox to replace the one removed from Grimsby Road, cost was believed to be £1. Cllr Hasthorpe advised it was only a £1 for the one already in place; to buy one would be around £2500. Cllr Metcalf suggested a seat be placed there; it was thought to be a good idea however, Cllr Turner expressed concerns for the older residents that live there who may not appreciate a bench on that land. It was agreed to think again.

The Chair confirmed the next meeting dates as:

- Planning Meeting – Tuesday 20th April 2021 at 7.30pm
- Full Council & Planning Meeting – Tuesday 4th May 2021 at 7.30pm
- Annual Parish Meeting & Annual General Meeting – Tuesday 4th May 2021 at 7.30pm
- Full Council & Planning Meeting – Tuesday 1st June 2021 at 7.30pm
- Full Council & Planning Meeting – Tuesday 6th July 2021 at 7.30pm

The Chair declared the meeting closed at 8.55pm.

Signed:

Chair

Dated: