

**Minutes of Laceby Parish Council Annual General Meeting**  
**Held at the Stanford Centre, Cooper Lane Laceby on Tuesday 3<sup>rd</sup> May at 7.45pm**

- 12880 Present:** Chair – Cllr B Metcalf  
Cllr S Greenbeck, Cllr D Johnson, Cllr S Turner, Cllr R Barford, Cllr R James,  
Cllr P Schofield, Cllr L Emerson
- Also present:** Clerk – Nicola Ashton
- 2 members of the public**
- Apologies:** Ward Cllr D Hasthorpe, Cllr J Dixon

The Chair opened the meeting and welcomed everyone. Apologies were acknowledged and accepted.

**12881 Chairs Report**

This report was given at the Annual Parish Meeting, please refer to minute 12871.

**12882 Election of Officers**

**Chair**

Cllr James took the chair and asked for nominees for Chair. Cllr Greenbeck and Cllr Turner proposed Cllr Metcalf, and this was seconded by Cllr Emerson and Cllr Johnson. Cllr James asked if there were any more nominations for Chair; this was confirmed as no. All Councillors agreed and appointment carried. Cllr Metcalf accepted the role of Chair and took back control of the meeting.

**Vice Chair**

Cllr Metcalf asked for nominees for Vice Chair. Cllr Emerson proposed Cllr James for Vice Chair, and this was seconded by Cllr Greenbeck and Cllr Turner. Cllr Metcalf confirmed that there were no other nominations and Cllr James accepted the role of Vice Chair.

**Declarations of Interest**

Declarations of Interest were completed by all present.

**12883 Stanford Trust Representative**

Cllr Metcalf asked Cllr Greenbeck if she was happy to continue as Trust Representative (as elected in 2020 for a 4-year term); Cllr Greenbeck confirmed she was and all in agreement with a show of hands.

**12884 Stanford Charity Representative**

Cllr Johnson and Cllr Greenbeck accepted this role last year, and as this is a 3-year term both agreed they are happy to remain in post until April 2023. A full show of hands demonstrated all agreed.

**12885 Brooks Trust Representative**

Cllr Turner confirmed she was willing to remain as representative, all Councillors agreed and this was carried. It was acknowledged that this 4-year term would be reviewed in April 2023.

**12886 Community Centre Representative**

Cllr Schofield confirmed he was willing to remain as representative, all Councillors agreed and this was carried. It was acknowledged that this 4-year term would be reviewed in April 2023.

**12887 Footpath and Tree Warden**

All Councillors had agreed that the full council would take responsibility for this role however, Cllr Barford expressed a wish to be the Parish Council Representative for Footpaths and Trees. A full show of hands confirmed this was agreed by all.

**12888 Planning, Cemetery, Environmental, Allotments**

All Councillors will consider planning applications, cemetery matters, environmental matters and allotment matters. All Councillors agreed and this was carried.

**12889 Internal Auditor**

As agreed at the last meeting the Internal Auditor has agreed to provide assurance for 2021-22. The Clerk is meeting with the Internal Auditor on the 27<sup>th</sup> May 2022 and will report back at next month’s meeting regarding the AGAR for the External Auditor – this remains as PKF Littlejohn.

**12890 Responsible Finance Officer**

This was confirmed as Nicola Ashton; Clerk and RFO to Laceby Parish Council.

**12891 Stanford Centre Representatives**

Cllr’s Metcalf and Cllr Emerson remain in the role of Stanford Centre representative. All Councillors agreed and this was carried.

**12892 Town and Parish Liaison Representatives**

It was noted that anyone can attend the meetings, however, only two votes could be made. At present Cllr Barford, Cllr Greenbeck and Cllr Johnson all attended when the meetings were held. It was noted that if there are no agenda items received the meeting was cancelled.

**The meeting was declared closed at 8.00pm, by the Chair.**

Signed: .....  
**Chair**

Dated: .....