

**Minutes of the Lacey Parish Council Meeting held at the Stanford Centre,
Cooper Lane, Lacey on Tuesday 3rd December 2013 at 7.30 p.m.**

**11003 Present: Chairman – Councillor D. Marshall.
Councillors: Mrs. R. James. Mrs. B. Metcalf. Mrs. C. Grimley.
Mrs. H. Barnett. P. Schofield. Mrs. C. Mumby.
M. Greenbeck.**

**Also Present: Ward Councillors: P. Mills & Mrs. M. Dickerson.
Debbie Weatherill – Clerk.**

11004 Apologies: Councillors: Mrs. S. Turner. K. Brocklesby.

11005 Minutes of the Lacey Parish Council Meeting held 1st October 2013 –
it was proposed by Councillor Barnett and seconded by Councillor Grimley
that these minutes should now be signed by the Chairman as correct.

11006 Minutes of the Lacey Parish Council Meeting held 6th November 2013
– Councillor Grimley stated that she had issues relating to minute no.
10991 – Facebook – Councillor Grimley felt that the draft minutes were very
negatively recorded and would have liked more positive comments made.
She would have liked a more detailed account on the more positive side of
Facebook.
Councillor Metcalf was of the same opinion.
Councillor Greenbeck too felt the same and stated that there was a lack of
people at meetings and that he would have voted for this had he been at
the meeting.
Councillor Grimley stated she worked in the village and that people needed
to know what was going on.
Councillor Schofield replied that he too works in the village and that there
was a web site – he further stated that he had lived in the village for 67
years and there had always been a lack of people attending meetings.
Councillor Marshall stated that you couldn't make people come to the
meetings.
Councillor Greenbeck felt a Facebook page would have reached a much
wider area and again stated he would have voted for it.
Councillor Marshall stated that Councillor Greenbeck should not be
commenting on the minutes of the November meeting since he was not in
attendance at that meeting.
The Chairman then read out the minute relating to Facebook and it was
noted that two thirds of the minute was accepted as correct and it was
suggested that the last two/three lines were negative comments and need
not have been recorded.

Councillor Grimley proposed that the minute no. 10991 in respect of
Facebook should be altered to record it more positively. This motion was
seconded by Councillor Barnett.

- 11007 Minutes of the Laceby Parish Council Planning Meeting held 19th November 2013** – It was proposed by Councillor Schofield and seconded by Councillor James that these minutes should be signed as correct by the Chairman, Councillor Marshall.

At this point in the meeting the Chairman stated that this was getting silly and that there was now a split Council.

Councillor Metcalf asked if Councillor Marshall was being personal and Councillor Marshall replied that his comment was not intended personally. He went on to say that Councillor Greenbeck had not been voted in as Chairman for this year, and that he had taken on board the position as Chairman, although he had not really wanted to do so. Councillor Greenbeck stated he would “bite his tongue” on that comment and requested it be recorded. Councillor Marshall replied to Councillor Greenbeck that “he wished he would at times” and asked the Clerk to record that comment too.

- 11008 Declarations of Interest and Dispensation Requests**
Declaration of Interest made by Councillor Marshall in respect of correspondence received regarding the St. Andrew’s Hospice in Grimsby and Salary Review in respect of the Clerk’s Salary. Councillor Marshall signed the necessary form.

No Public Present – therefore no Public Forum.

11009 Police Matters

The monthly newsletter was circulated.

The local PCSO had sent to the Clerk an email in respect of irregular parking in the Square triangle with vehicles being left partly parked in it and partly parked on the highway itself.

Councillor Greenbeck stated that vehicle users were parking haphazardly in spaces too small.

Councillor Marshall agreed and stated that the triangle used to be marked out for parking.

Councillor Mumby brought up the matter of people parking on the double yellow lines opposite the doctor’s surgery on the bend too.

Councillor Metcalf stated she had telephoned the police and complained to NELC about the parking.

Further discussion took place and it was resolved to send a letter to the Legal Department of NELC in respect of the legislation for double “no waiting” yellow lines, and wilful obstruction – especially in respect of blocking footpaths with parked vehicles.

It was also agreed to contact the Traffic Wardens to ask that they come out to Laceby again.

11010 Planning Matters

DM/0909/13/FUL – Alterations to existing access to create right hand turn lane into petrol filling station at Wm Morrison Supermarket Hilmore Road Laceby

Members agreed that congestion did take place when vehicle users were queuing to turn right into the petrol filling station; and therefore, Councillors present held no objections to the planning application.

11011 Matters Arising

Salt Bins – an email from NELC Highways department informed the Parish Council that a list of locations was required for extra bins which would then have to be assessed in line with the Borough Council's policy. NELC would then provide bins from their suppliers and supply them filled with salt for £155.00 per bin with any subsequent refilling of the bins at £35.00 per bin.

The Ward Councillors were informed that the Parish Council were hoping to purchase extra grit bins for the village with the money left from the Ward Councillors Grant and Councillor Dickerson informed those present that they had been able to get some new grit bins for other villages with the village grant money.

Councillor Greenbeck stated that some people were using the salt for their driveways, and Councillor James stated that was why Highways wanted to charge for refilling salt bins.

It was resolved that the Clerk email Councillor Dickerson with the five areas previously mentioned and also the agreed sixth area near to 69 Charles Avenue where there was a grass verge to possibly have a grit bin sited.

11012 Financial Matters

The Clerk provided the Chairman with a letter from NELC in respect of the next financial year's precept requirements, which the Chairman then read out. It informed those present that the Government had yet to decide whether or not to cap precepts for the next financial year.

It was resolved to hold the budget/precept meeting on the same evening of the next planning meeting – 17th December 2013.

The Clerk informed those present that she had now received Signs Express invoice for the sign in Seedclose Lane.

It was then proposed by Councillor Metcalf and seconded by Councillor Greenbeck that the following accounts should be paid:-

Bell Waste Control – Cemetery Waste Collections	120.12
D Weatherill – Clerk's Petty Cash	30.00
Post Office Ltd – Income Tax / NI Payment	122.87
D Marshall - Chairman's Expenses	10.00
Salaries for three members of Staff to end December 2013	1,438.05

Witham Archaeology – provision of Mitigation Report	45.00
D Weatherill – reimbursed for BT phone/broadband	33.87
Soc. Local Council Clerks Annual Subscription	129.00
M F Strawson Ltd – Allotment Rent to Farmer	292.75
Signs Express – Turning Area Signage	294.00

Total Payments for the month of December = £2,515.66

It was resolved to update the financial regulations at the January 2014 meeting.

11013 Allotments

The Clerk reported to the Council that two tenants had still not paid their allotment rent since June despite reminders, overdue and letters requesting payments from them.

Councillor Metcalf proposed that a final letter be sent to both of the tenants stating that they were no longer tenants and the plots would be offered to someone else from the 31st December 2013. This motion was seconded by Councillor Barnett and resolved.

The Clerk had brought along a letter from Anglian Water which included a form to be completed – she informed the Council that she had completed the form on their behalf, which the Council were satisfied with.

The Chairman and Clerk informed those present that one of the allotment tenants who had vacated his plot wanted his key deposit refund in cash as opposed to a cheque. It was noted that the only way this could be done was for the Clerk to make the payment to the tenant of £10.00 refund out of petty cash and wished to inform the Council that she had done so via the Chairman who now had the previous tenant's key. The Clerk stated that she wanted the Council to be aware that this had taken place in order that it could be noted in the minutes of the meeting and reference made on her petty cash payment sheet.

This was formally noted by members present.

11014 Cemetery/Churchyard Matters

Cemetery – nothing to report at present.

Churchyard – the Clerk had previously sent out details of the suggested letter for quotations in respect of the digging of the trench in the churchyard. It was resolved that the trench should be dug by hand and that the Clerk should now try and obtain quotations for this work in order that a de minimus could be applied for.

A letter was received in respect of the moving of the Church Hall from its present position on Grimsby Road and requesting support from the Parish Council.

Members considered the letter and the Chairman asked those present if they wished to support the moving of the Church Hall.
It was proposed by Councillor James that it should remain the same and therefore not alter the area – this motion was seconded by Councillor Metcalf and resolved.

It was agreed to put up the Christmas lights in the Churchyard tree on Wednesday next.

11015 St Francis Grove Play Area

The Chairman gave a brief report on the meeting with Tom Burke of Wicksteed who was going to ensure that all play equipment was looked at and all nuts, bolts etc were tightened and the gates repaired as necessary free of charge. In respect of the four new seats for the roundabout, he had agreed that Wicksteed would also pay for these to be replaced and it was noted that this had been done.

In respect of the Wet Pour Safety Surfacing it was noted that the repairs were not very good that had been done previously, and Mr Burke agreed that further improvements would be required to be done to the wet pour surfacing; he suggested however that the Parish Council hold another meeting with him in March when the weather was better to agree then what was required to be done.

Councillors were of the opinion that the finished product was not as strong as they thought it would be and Councillor Mumby stated that there was a lot of wear and tear under the roundabout in the safety surfacing.

Councillor Greenbeck stated that Wicksteed would get their contractors in to make the patterns bigger with improved joints and had suggested a different colour.

11016 Butt Lane Field

It was noted that a committee had now been formed and the constitution was being sorted out.

Councillor James stated that it was hoped that within the next 4 to 6 weeks they would have a constitution in place and bank account opened ready to start fundraising.

At this point in the meeting both Ward Councillors retired from the meeting.

11017 Correspondence

Letter from HWRCC regarding Wheels to Work was noted and it was agreed that this information should be put on the web site.

An email from the St. Andrew's Hospice in Grimsby was received requesting a possible donation – the Chairman declared an interest in this matter stating his grandson used the facilities he therefore signed a declaration form and took no part in the discussion.

Councillor Greenbeck stated that he thought the Parish Council should support this.

Councillor James agreed stating that a lot of people in the village do use the facilities.

The Clerk stated that she felt advice should be sought as to whether or not the Parish Council could use parishioners' money to support this cause with it being in Grimsby.

Councillor James proposed that the Clerk make enquiries with ERNLLCA for advice as to whether or not the Parish Council had a power to support this. This motion was seconded by Councillor Metcalf and resolved unanimously.

A letter in respect of the 100 years of the Town Hall in Grimsby was received. It was resolved that the Clerk send a copy of the poster to all Councillors.

11018 Clerk's Working Hours Review

The Clerk has been keeping time sheets and had brought along those from January to the end of November producing these for the Parish Council members to look at. She informed those present that the time sheets showed that her hours could be reduced by 5 hours a month and that she was in credit by a number of hours, which she was willing to pay back. Discussion took place and it was proposed by Councillor Grimley that the Clerk's monthly hours be reduced by ten hours a month with the additional hours in credit being used up as necessary and a review again in six months' time. This motion was seconded by Councillor Mumby and resolved.

11019 Salary Reviews

It was resolved to consider the salary reviews of the Clerk and Grounds man in private session without the public and press being present.

The Clerk and Councillor Marshall then left the room whilst the Clerk's salary was discussed.

Upon being invited back into the room Councillor Marshall and the Clerk were informed that the Clerk's salary was to be increased to scale point 25 of the NJC scale to £11.30 /hour rising to scale point 26 on completion of the Working With Your Council Certificate.

The Grounds man's salary was to stay the same.

The Clerk's contract of employment was to be amended accordingly and brought to the next meeting for confirmation and signing.

The Chairman declared the meeting closed at 10.20 p.m.

SIGNED..... 7th January 2014

Chairman

