

**Minutes of the Laceby Parish Council Meeting held at the Stanford Centre
Cooper Lane Laceby on Wednesday 6th November 2013 at 7.30 p.m.**

10984 Present: Chairman – Councillor D. Marshall.

**Councillors: Mrs. H. Barnett. Mrs. S. Turner. Mrs. C. Mumby.
Mrs. B. Metcalf. K. Brocklesby. Mrs. C. Grimley.
Mrs. R. James.**

Also Present: Two Members of the Public.

Debbie Weatherill – Clerk.

10985 Apologies: Councillor M. Greenbeck.

10986 Minutes of the Laceby Parish Council Meeting held 1st October 2013 –
the following amendments were required to the draft October meeting
minutes:-

Councillor Turner stated that minute no. 10981 required altering to state that
it was Councillor Turner who reported the problems of vehicles driving over
the kerb opposite 18 Seedclose Lane and not Councillor Marshall.

Councillor Grimley stated that in minute no. 10972 she had brought up the
matter of the level of Blyth Road and that it was not mentioned in the email
from the resident.

Councillor Barnett whilst expressing an interested in minute no. 10975 –
allotments- she was of the opinion that the last part of the third sentence
was incorrect and it was resolved that the Clerk removed the last part of this
sentence.

The Clerk stated she would make the amendments and bring the new draft
minutes to the December meeting for approval.

**10987 Minutes of the Laceby Parish Council Planning Meeting held 15th
October 2013 –** it was proposed by Councillor Turner and seconded by
Councillor Barnett that these minutes should be signed as correct by the
Chairman.

10988 Declarations of Interest & Dispensation Requests

Councillor James stated she would not be making her report under the
planning part of the agenda and therefore was not required to make a
declaration of interest.

A declaration of interest was expressed by Councillor Barnett in respect of a
letter to be read out under the Allotments part of the agenda. Councillor
Barnett completed the necessary Declaration of Interest form and the
Chairman, Councillor Marshall, informed her that she would need to leave
the room at that point in the meeting whilst the letter was discussed.

There were no Dispensation requests from this meeting.

The Chairman then suspended the meeting for Public Forum and asked the residents attending if they wished to make any representations regarding the agenda items.

No comments were made and the Chairman then re-convened the meeting to discuss the following matters:-

10989 Police Report

All members received a copy of the monthly police report. Councillor Metcalf informed all present that the residents of Cemetery Road had received a letter regarding the theft of a motorbike from a property in Cemetery Road. Councillor Marshall informed all present that he had reported a speeding vehicle to the police after the meeting with the Crime Commissioner.

10990 Planning Matters

DC/759/13/WOL – Removals of existing stables & erect replacement single storey extension to the side at the Equestrian Centre, Cottagers Plot, Laceby.

Members of the Parish Council considered this planning application carefully, since the site was situated within a Conservation Area. After consideration of the plans etc, it was resolved that no objections were held by the Council.

A decision letter regarding the planning application for the erection of one dwelling and detached garage with associated vehicle access and boundary treatments at 26 Cemetery Road, Laceby was received - it was noted that this application had been granted.

An email from Palm Leaf Design requested a meeting with the Parish Council to discuss development of land to the north of the Nursing Home off Butt Lane Laceby.

Councillor James stated that a developer would try and get permission sometimes even if they didn't own the land.

It was resolved to invite the developers to attend either at the next planning meeting in November or the one in January, for a presentation to be made in respect of the proposed development of this area.

Councillor Turner queried who owned the former Little Chef site and Councillor James stated that Blakemores owned it. It was noted that a base had now been laid on the site.

10991 Matters Arising

Salt Bins – an email reply was received from NELC regarding the Parish Council's query to have Blyth Way included in the winter road salting/gritting plan. The Parish Council was informed by NELC Highways Manager that Blyth Way had been assessed previously and did not meet the criteria for inclusion on the precautionary treatment routes (Category 1/Category 2 streets). The email further stated that it had however been included in

Category 3 streets, which are considered for treatment in the event of severe weather conditions.

Councillor Marshall stated that many places within the village required salt bins. The matter was discussed and the Clerk was to obtain some prices for five new salt bins possibly to be purchased with the rest of the village enhancement grant received last year.

Further discussion took place and it was noted that bins could possibly be placed as follows: 2 on Kenmar Road, 1 for Cemetery Road, 1 for Blyth Way and 1 for The Square.

Councillor James proposed that the Parish Council purchase 5 salt bins for these areas subject to NELC providing the salt/grit and refilling them. This motion was seconded by Councillor Grimley and carried.

The Clerk was therefore asked to obtain prices for salt bins and ask NELC Highways if they would fill the bins if the Parish Council purchased them.

Facebook Page – it had been agreed last month that Councillors looked on the web to see what other Parish Councils were doing in respect of Facebook pages. Councillor Grimley proposed that the Parish Council should have a Facebook page.

Discussion then took place as to whether or not the page should have a comment section or should be for information only. The Clerk had brought along a suggested policy for use of Facebook and Councillor Grimley stated she felt people needed to be kept up to date.

The Chairman queried who was to keep it up to date and Councillor Grimley stated that the Clerk would. Councillor Metcalf suggesting that updating the site would only be required once a month.

Councillor Grimley proposed again that the Council goes ahead with a Facebook page and this was seconded by Councillor James. With this proposal on the table, the Chairman, Councillor Marshall asked for a vote.

Voting was: 4 Councillors for the proposal and 4 Councillors against. Since voting was tied the Chairman used his casting vote against the proposal making the decision 5 against the proposal and 4 for it. The proposal was therefore defeated.

Defibrillator - The Clerk gave a report regarding defibrillators in the village and it was noted that the Red Cross had three on their vehicles, but that the vehicles might not necessarily be in the village at any given time.

Councillor Grimley stated that the query had come from a Lives Responder. The Clerk stated that defibrillators were approximately £1,000.00 to purchase new but a reconditioned one might be available for £500/£600. She further stated that this was not included in the Council's budget for this financial year, but if a Lives Responder who lived in the village, wished to make a formal request for help to purchase one then the Parish Council might consider that.

Councillor Metcalf suggested that the Red Cross numbers could be included on the Emergency Plan and the Clerk stated she was in the process of updating this at the request of Councillor Greenbeck from a previous meeting.

Lacey Beck Maintenance – The Chairman read out an email reply to the Parish Council’s request for maintenance of the Beck close to Grimsby Road. It was noted that planned maintenance was to be carried out between January and March 2014.

The Clerk queried if the maintenance could wait that long and it was noted that maintenance between the dates given was acceptable.

10992 Financial Matters

The Clerk stated that the Parish Council had now received the second half of the Precept from NELC and made a suggestion that £15,000.00 of it should be placed in an account with NELC to earn the Parish Council some interest until it was required.

It was proposed by Councillor Metcalf that £15,000.00 should be invested into an account with NELC until required. The proposal was seconded by Councillor Mumby and carried unanimously.

It was proposed by Councillor Metcalf and seconded by Councillor Brocklesby that the following accounts should be paid:-

PKF Littlejohn – audit of a/cs for Audit Commission	240.00
D Weatherill – Clerk's Petty Cash	30.00
Post Office Ltd – Income Tax / NI Payment	145.67
D Marshall - Chairman's Expenses	10.00
Salaries for 3 employees to end Nov. 2013	1,432.65

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D Weatherill – reimbursed for BT phone/broadband	33.43
Anglian Water for Allotment Water - £432.65 & Cemetery Water - £3.82	436.47
Royal British Legion Poppy Appeal – poppy wreath & donation	60.00
NELC – re investment of £15,000.00 into t/account at North East Lincolnshire Council	15000.00
Lincolnshire Motors Ltd - mower/strimmer parts	135.90

Total Payments for the month of November 2013 = £17,524.12 to include £15,000.00 money reinvested at NELC. Actual Expenditure = £2,524.12.

The Clerk had provided up to date budget figures against expenditure and it was proposed by Councillor Mumby and seconded by Councillor Brocklesby that these figures should be accepted by the Parish Council.

10993 Salary Reviews

Councillor Metcalf proposed that any employee of the Council whose wage was now below minimum wage should have their wage increased to the new National Minimum Wage and have it backdated to 1st October 2013. This proposal was seconded by Councillor Turner and carried.

It was resolved to look at the other employees' wages in private session prior to minor matters.

10994 Allotment Matters

The Clerk informed those present that two allotment holders still had not paid their second quarter rent payments and that their third quarter payment was also now due. The Clerk stated that the invoices for the second quarter were sent out on 1st July 2013 with an overdue invoice sent out on the 6th August 2013. Nothing was received in respect of payment so a letter was sent out on the 30th September 2013 informing both tenants that they were in breach of their Tenancy Agreement and that they were given another ten

days to bring their allotment rent up to date. The Clerk further stated that to date nothing has been paid other than their first quarter payment of £13.00. Councillor Marshall stated he would go and see the two tenants but not by himself. He stated that he would do nothing without another Councillor being present.

Councillor James was of the opinion that they had been given ample warning that the Parish Council would re-enter the allotments and proposed that the Parish Council carry out the action and re-enter the allotments and allow new tenants onto them. This was seconded by Councillor Turner and carried.

The Clerk informed Councillors present that Allotment Tenants on Plot 25 would be vacating their plot on the 11th November 2013.

A letter from an allotment tenant regarding thefts at the allotments was to be discussed and since Councillor Barnett had declared an interest in this matter, the Chairman requested that she leave the room and she did so whilst this was under discussion.

At this point a member of the public interjected in respect of the contents of the letter sent out by the Parish Council and the Chairman informed her that Public Forum had now finished.

Councillor Marshall stated that he was not going to read the entire letter from the tenant since not all of it was relevant. He stated that despite a letter from another tenant regarding theft from his allotment and naming a culprit the Parish Council had not mentioned or minuted the name of that person. It had been agreed at the last meeting to send out a standard letter to all tenants and the Allotment Association regarding thefts and what the Parish Council expected; and again no names were mentioned.

The member of the public interjected again and Councillor Marshall read out the letter sent to the Parish Council from the tenant.

Councillor Marshall stated that the Parish Council had not given out any name and had not called the police since it was felt that it was up to the allotment holder to do that.

Councillor Grimley was of the opinion that the letter sent out by the Parish Council sounded like all the thefts at the allotments were by one culprit. It was suggested that perhaps the letter might have been worded differently.

Councillor Marshall stated that it appeared stealing had been ongoing on the allotments for over 3 years and he felt that the letter sent out was what the Parish Council were expecting.

Councillor James stated that it had been agreed to send out a letter and that the Parish Council were of the opinion that it was not up to them to inform the police.

Councillor Marshall stated that it was not the Parish Council's fault that rumours were circulating on the allotments – but would suggest that if fruit or vegetables are on an allotment which has been left unattended, don't take them.

Councillor James stated that an allegation had been made and that the Parish Council felt they could not go to the police and act upon it.

Councillor Brocklesby felt it was a storm in a tea cup and that it had been blown out of all proportion.

Councillor Marshall stated that nothing relating to an individual had been mentioned in the minutes, and that he was sorry that people saw things differently. He further stated that rumours had not been instigated by the Parish Council and that they could not control rumours.

The member of the public again addressed the Parish Council and the matter was closed by the Chairman and Councillor Barnett allowed to return to the meeting.

10995 Cemetery Matters

Councillor Marshall informed those present that he would lay the Parish Council's wreath at the Armistice Parade and that all Councillors were welcome to attend.

Councillor Marshall stated that the second lawnmower at the Cemetery which was always used as a back-up was now broken beyond repair. It was necessary to have two mowers at the Cemetery. Councillor Marshall stated that a new mower would cost in the region of £532.00.

Councillor Grimley proposed that a new mower should be purchased for use at the cemetery and Councillor Turner seconded this proposal which was carried.

Councillor Marshall requested permission to take the old mower away for scrap and it was proposed by Councillor Metcalf and seconded by Councillor Brocklesby that Councillor Marshall should be allowed to do so on behalf of the Parish Council.

Churchyard Wall - The Clerk informed those present that despite trying to obtain 3 quotations for Mitigation Reports from archaeologists only one of the three she had written to had replied to her with a quotation. This was Witham Archaeology and a Mitigation Report quotation was £45.00 – no VAT.

It was proposed by Councillor Metcalf and seconded by Councillor Turner that the quotation for the Mitigation Report should be accepted.

The Clerk informed those present that she had sent out requests for quotations to three different arboriculturists for a full survey of the trees in St. Margaret's Churchyard with particular attention being paid to the cherry trees at the front of the churchyard close to the lean in the wall. Out of the three she had tried to obtain quotations from she reported that she had two quotations to offer to the Parish Council. The third company not having replied at all.

Lindsey Tree Services Ltd – quotation - £1460.00 + VAT

AWA Tree Consultants – quotation - £400.00 – fixed price.

It was proposed by Councillor Metcalf and seconded by Councillor Grimley that the Parish Council instructs AWA Tree consultants to undertake the Tree Survey within the churchyard.

The Clerk was requested to obtain quotations for opening up a trench within the churchyard.

10996 St Francis Grove Play Area

The Clerk reported that she had spoken with Simon Burke at Wicksteed and that he had stated that they would replace the four seats on the roundabout. He further mentioned that the Parish Council should have had a set of allen keys, spanners etc given to them on completion of the work – the Clerk having advised him that they had purchased some allen keys from Wicksteed.

10997 Butt Lane Playing Field

Councillor Metcalf informed those present that a Committee had now been formed and that they were developing a constitution.

10998 Correspondence

A letter from the Humber & Wolds Rural Community Council informed the Parish Council that their AGM meeting was to be rescheduled for Monday 9th December 2013.

It was noted that there was insufficient time to discuss Salaries so this item would be carried over to the next meeting.

10999 Information Exchange

Councillor Grimley informed those present that public right of way 111 was flooding and she would try and obtain photographs for the Clerk to send to NELC.

It was noted that there were several cars being offered for sale on the grass verge at the side of the Laceby bypass outside the boundary of the Mercedes Car Showroom and the Clerk was requested to report this matter to NELC.

The Meeting was closed by the Chairman at 10.05 p.m.

SIGNED..... 3rd December 2013

Chairman