

**Minutes of the Laceby Parish Council Meeting held at the Stanford Centre  
Cooper Lane Laceby on Tuesday 7 May 2013 after the Annual General Meeting.**

**10884 Present: Chairman – Councillor D. Marshall.  
Councillors: Mrs. S. Turner. Mrs. C. Mumby. Mrs. B. Metcalf.  
M. Greenbeck.**

**Also Present: Ward Councillor – Mrs M. Dickerson.  
Two Members of the Public.  
Debbie Weatherill – Clerk.**

**10885 Apologies: Ward Councillor – Mr. P. Mills.  
Councillors: Mrs. R. James & K. Brocklesby. P. Schofield.**

**10886 Declarations and Dispensations.**  
No Declarations of Interest were received from Councillors and no  
Dispensation requests were made either.

**The meeting was adjourned for Public Forum**

Concerns raised – dog fouling in and around the new nature area site off  
Butt Lane – Councillor Marshall stated that the Parish Council was  
sympathetic to the resident concerned regarding this problem.  
Resident then left - but it was noted that Councillor Dickerson would look  
into asking the Community Pride people to patrol the area mentioned.

**The meeting was re convened to discuss the following items:-**

**10887 Police Matters**  
No report from police – PCSO Hoyle's rest day.

**10888 Planning Matters**  
DC/266/13/WOL – Erect Single Storey Extensions to side and rear of  
dwelling at 77 Caistor Road Laceby

Members of the Parish Council considered the plans placed before them  
and held no objections to this planning application.

DC/5A/12/WOL – Laceby Manor Gold Club off Barton Street, Laceby –  
Details in discharge of Conditions 4 (External Materials); 5 (Landscaping); 6  
(Tree Works); 7(Retention of Hedges); 8 (Surface Water); 9 (Management  
Plan for Nature Conservation Interests); 10 (Visibility Splays); 11 (Traffic  
Signage) in pursuant to DC/5/12/WOL.

The Clerk informed those present that she had found on the planning list  
sent through to her the above information and it was noted, although  
nothing had been received from the planning department.

**Turning Area Signage Seedclose Lane** – an email from the NELC's Highways department was read; and it was noted that they would be prepared to look into the possibility of no waiting double yellow lines to be put down in the area. The Clerk was to write and confirm the wishes of the Parish Council to go ahead with the no waiting double yellow lines as suggested on the plan provided.

At the same time, it was resolved to get quotations for a sign to be put up in the turning area stating it was a turning area and there was to be no parking there. It was resolved to obtain quotations for a large sign and the Clerk was asked to contact signage companies.

**10889 Matters Arising**

**Vacancies** – The Clerk informed those present that she had not received any further applications.

Councillor Greenbeck stated that he had been in touch with the Telegraph regarding the vacancies. It was resolved that some posters be placed around the village advertising for Councillors.

**Standing Orders** – it was resolved to place these on the July agenda giving Councillors time to study the differences between the old standing orders and the new ones supplied by the Clerk.

**Walkers Are Welcome** – it was agreed that at present this would be quite involved. It was proposed by Councillor Metcalf that the Parish Council leave this for the time being but approach residents who walk the Public Rights of Way to enquire if they may be interested in setting up a group to deal with this. This motion was seconded by Councillor Turner and carried.

**Common Land** – an email from ERNLLCA offering advice on this matter was noted.

**10890 Financial Matters**

The Clerk informed those present that Mr R Blanchard the Auditor had attended her home on 29<sup>th</sup> April 2013 and had undertaken the audit of the Parish Council's accounts to 31.3.2013. She informed those present that he had found everything to be correct and had signed off the part of the Statement of Accounts form that had to be sent to the Audit Commission.

Members of the Laceby Parish Council had already been sent copies of the Audit Commission information and copies of the suggested completed pages of the Audit Commissions paperwork with a view to agreeing figures as follows:

**Minute Ref: 10891 – Accounting Statements – Section 1** - the agreed figures detailed on the copies sent to Councillors regarding this section were considered – it was proposed by Councillor Metcalf and seconded by Councillor Mumby that the Chairman sign Section 1 of the form as being correct and approved by the Laceby Parish Council.

**Minute Ref: 10892 – Governance & Accountability – Section 2** – members of the Laceby Parish Council having received details of this Section of the form prior to the meeting considered that all boxes could be ticked - Yes – and that the Parish Council had indeed taken all steps to

ensure Accountability in respect of their financial undertakings. It was proposed by Councillor Metcalf and seconded by Councillor Greenbeck that this part of the form should be signed by the Chairman of the Parish Council.

**Accounts Summary to the year ending 31.3.2013** – all Councillors had been supplied before the meeting with a copy of the accounts summary and it was proposed by Councillor Metcalf that the Parish Council accept the account summary; this was seconded by Councillor Turner and resolved.

It was noted that there had been a considerable saving in postage some of which was due to the use of email more and it was agreed to put this on the next agenda for discussion again.

**Minute Ref 10893 – Annual Insurance Premium** – the Clerk informed those present that she had applied to Aon Insurance, Came & Company and the present insurers Zurich Insurance for a quotation offering them all the same information in respect of Assets to be insured. She handed to Councillors present a summary of the two replies she had received from Aon Insurance and Zurich Insurance as a comparison between the two.

The Clerk informed those present that Aon Insurance Company was cheaper with their quotation by slightly over £200.00 against the present insurers Zurich. However, looking at the comparisons presented to the Parish Council Zurich insurance cover was better with the exception of Accidental Cover.

The Clerk informed Councillors that given this difference she had contacted the present insurers Zurich to see if they could better Aon Insurance quotation. Aon's quotation being £1,316.83 and Zurich's Insurance quotation being £1,520.61. A difference of £203.78.

The Clerk stated she had received a new quotation from Zurich Insurance of £1,303.12 who had also agreed to increase their level of Personal Accident Cover to agree with Aon Insurance's quotation difference.

It was therefore proposed by Councillor Mumby and seconded by Councillor Turner that the new quotation of £1,303.12 be accepted from Zurich Insurance for the forthcoming insurance year; i.e. 1<sup>st</sup> June.

Accounts to be Paid:- it was proposed by Councillor Greenbeck and seconded by Councillor Metcalf that the following accounts should be paid:-

J Dixon – Allotment Key Deposit Refund	5.00
Anglian Water	3.74
D Weatherill – Clerk's Petty Cash	150.00
Post Office Ltd – Income Tax / NI Payment	132.87
M Greenbeck Chairman's Expenses – monthly allowance for March 2013	10.00
Salaries to end May 2013	1421.37
D Weatherill – reimbursed for BT phone/broadband	32.10
A Ringrose – Groundsman's Petty Cash	35.00
CPRE Annual Subscription	29.00
Annual Insurance Premium (Zurich Insurance)	1,303.12
Wilson Sharpe & Co – Tax Returns & Payroll – 2 invoices	150.00

Total Payments for the month of May 2013 = £3,272.22

**10894 New Accounts Software**

The Clerk gave out comparisons in respect of suggested software packages – it was proposed by Councillor Metcalf that the Parish Council purchase the Scribe 2000 package for a year to ensure the Clerk was completely happy with it; this motion was seconded by Councillor Mumby and resolved.

#### **10895 Allotments**

Councillors present were informed that there was now no waiting list for allotments and that there were several allotments vacant.

Quotations in respect of the Kissing gate and new field gate for the old allotment site – the Clerk informed those present that she had spoken with Mr. Hodson of Hodson Kauss and had been informed that a wooden field gate would be used as opposed to the metal one indicated on their first quotation due to the opening of the site entrance being too small and their company not being able to obtain a smaller metal field gate.

Councillor Greenbeck stated that Apex Engineering whilst being more expensive had quoted for a metal kissing gate and a metal field gate and was willing to open up the site entrance to fit both in. Councillor Greenbeck therefore stated that since their work on the seating around the new tree in St Francis Grove was excellent' he proposed that Apex Engineering be asked to undertake the work subject to their original quotation still being in force; this was seconded by Councillor Mumby and carried.

#### **10896 Cemetery/Churchyard Matters**

Councillor Marshall informed those present that the new Churchyard mower's belt had come off and that whoever was using it at that time had tipped the mower over on its side and blocked the air filter. The mower now required to go back to Louth for repairs because the people who have been using the mower to cut the churchyard grass have been pushing it. Councillor Greenbeck stated that it had to be repaired and it was resolved that the mower be sent back to Lincolnshire Motors Ltd for the repairs required.

Churchyard Walling - an email from the Highways Department of NELC had stated that at present whilst leaning the Churchyard walling posed no threat. However, it was agreed that it was moving and the Parish Council were informed that the Cherry Tree roots might well be the cause of the problem. Either way, the Parish Council would require either a Faculty or an Archdeacon's Certificate to undertake the work to see what was causing the problems before any work could be done to the trees in question. It was resolved that the Clerk contact Lincoln Diocese regarding this matter, to query what was required and await a reply.

#### **10897 Skate Park**

Whilst it was noted that the Skate Park Working Party had been agreed under public forum the sub committee for the Skate Park was chaired by Councillor Greenbeck with Councillor Metcalf also attending its meetings. At was also remembered that at the last meeting of the Council it had been resolved that £200 could be spent on consultation in respect of Sporting Facilities including a new skate park; and that the sub committee had now brought forward the suggestion of taking over the Pavilion and sports site at Butt Lane along with its sporting activities. Councillor Mumby stated that NELC were off-loading it and could the Parish Council afford to take this on board.

Councillor Greenbeck stated it would mean losing the bowling green if not. Councillor Marshall stated that there was a Statutory Obligation in respect of the football at the Pavilion continuing.

Councillor Greenbeck made a suggestion that it would cost approximately £900 + for grass cutting.

Councillor Turner stated that no quotations had been sought yet for the cutting of the hedges and any flower bed maintenance etc.

Councillor Marshall stated that the bowling green required to be maintained properly.

Councillor Greenbeck asked the Chairman if he would explain to the bowling club and footballers why we might lose these facilities.

Councillor Marshall stated that the Football Association would see to standards being maintained in respect of the football played at the site, and that the bowling club might have to organise the grass cutting themselves.

Councillor Mumby asked the question – do we know the costs involved yet?

Councillor Greenbeck stated that he was still trying to obtain figures; and further stated that it would cost at least £1,000.00 year to maintain as a usable sports facility – or we might lose the facility altogether.

Councillor Marshall stated that the Parish Council was 4 members short and that it was a large venture to take on board. He further stated that the Parish Council had nothing in writing regarding the intentions of NELC for the future of the playing fields site.

It was resolved that the Clerk write to the Leader of the Borough Council, Councillor Chris. Shaw for an answer regarding the site.

Councillor Marshall stated that personally he didn't want to take such a big facility on board.

Councillor Mumby suggested that RAALI take it on board.

Councillor Greenbeck stated that NELC would consider signing over the land to another authority – i.e. the Parish Council.

Councillor Metcalf stated that if the Parish Council took this on board NELC might consider giving the Parish Council a grant on top of the precept to help maintain the site.

Councillor Greenbeck stated that at present there was insufficient information to make an informed decision.

Councillor Greenbeck stated that a skate park would be in the region of £100,000.00 with VAT being about £20,000.00.

Councillor Turner stated she had concerns regarding the Parish Council going bankrupt over this.

Councillor Greenbeck stated that a skate park would cost approximately the same amount of money St Francis Grove Play Area did. He further stated that the Parish Council had money in the bank and should support the kids.

Councillor Metcalf suggested that with consultation and applications for grants it could be 2 years of more before a skate park could be sorted out, but without looking into it we don't know what the costs might be. This needs to be worked at to see if it is indeed a viable project.

Consultation – Councillor Greenbeck stated that consultation on the skate park/taking over Butt Lane playing field site was to take place on the 13<sup>th</sup> July 2013 at the School and Stanford Centre – this was called Planning for Real. He informed those present that the Chairman of the bowling club had

contacted him and asked for a definite answer as to whether the Parish Council would take the running of the bowling club's grass maintenance on board and wanted a firm commitment from him. Councillor Greenbeck informed the Chair of the bowling club that he could not give a firm commitment on this because he was not sure what the Parish Council were going to do.

The Chairman, Councillor Marshall then declared the meeting closed at 10.10 p.m.

**SIGNED..... 4<sup>th</sup> June 2013**

**Chairman**