

Minutes of the Laceby Parish Council Meeting held at the Stanford Centre, Cooper Lane, Laceby on Tuesday 3rd June 2014 at 7.30 p.m.

**11159 Present: Chairman – Councillor M. Greenbeck
Councillors: Mrs. S. Turner. Mrs. B. Metcalf. Mrs. C. Grimley. D. Marshall.
Mrs. H. Barnett.**

**Also Present: Ward Councillor Mr. D. Hasthorpe.
Two Members of Humberside Police.
Eight Members of the Public.
Debbie Weatherill – Clerk.**

11160 Apologies: Ward Councillor Mrs. M. Dickerson.

The Chairman, Councillor Greenbeck, welcomed the members of the public and the new Ward Councillor David Hasthorpe, who had replaced Mr Peter Mills who had recently retired.

11161 Minutes of Previous Meetings

1st April 2014 Minutes – Councillor Metcalf proposed that these minutes should be signed by the Chairman and Councillor Turner seconded this motion – however at this point, the Chairman Councillor Greenbeck requested further amendments - Minute No: 11093 (second page of minutes) – 4th bullet point be amended to read “Councillor Greenbeck brought up the matter of a section 106 Agreement in respect of planning gain stating that the Parish Council would welcome further discussions.” And (third page) – third bullet point to be amended to read “Possibility of Section 106 Agreement in respect of possible funding – further discussions would be welcome.”

Resolved to bring these minutes to the July meeting for approval.

6th May 2014 Annual General Meeting Minutes - amended minute no. 11119 – Chairman to read – “Councillor Marshall in the Chair until Election of Chairman. Councillor Greenbeck taking the Chair after Election of Chairman had taken place.”

Resolved to bring these minutes to the July meeting for approval.

6th May 2014 Full Council & Planning Meeting Minutes – amend minute no. 11134 to read Councillor Greenbeck as Chairman.

Resolved to bring these minutes to the July meeting for approval.

20th May 2014 Planning Meeting Minutes – Councillor Barnett stated that she would like various parts of minute no. 11158 – Allotments altering with wording such as ‘stated’ to read ‘alleged’ and that part of her discussion had not been recorded. Councillor Marshall felt that he too could have requested further ‘conversation’ remarks to be recorded but that he was satisfied with the minutes as they were.

The Clerk stated that she did not type verbatim minutes and all that was really required of her in respect of the law was to minute the decision the Council had made and that it had been resolved; she further informed those present that she had been requested previously by the Parish Council to provide a more historical account of the meetings and therefore tried to provide just an overview of discussions that had taken place.

A lengthy discussion then took place in respect of alterations to this minute no. with Councillor Greenbeck stating that he was aware that the Clerk was always scribbling away when the Council were have discussions on matters, and that it was not always easy for her to put down in words within the minutes the exact 'tone' of the discussions that had taken place.

Councillor Greenbeck suggested that in view of the many alterations being put forward all paragraphs relating to this matter should be removed from the draft minutes. It was proposed by Councillor Metcalf and seconded by Councillor Grimley that these paragraphs be deleted.

The Clerk stated she would alter the minutes accordingly.

Resolved to bring these minutes to the July meeting for approval.

11162 Election of Vice Chairman

Councillor Grimley proposed Councillor Metcalf for Vice Chairman this motion was seconded by Councillor Barnett.

Councillor Greenbeck asked if there were any further nominations, none being put forward Councillor Greenbeck requested a vote.

Four votes were recorded in favour of this proposition and none recorded against.

Resolved – Councillor Metcalf as Vice Chairman.

11163 Declarations of Interests

Councillor Grimley put forward a declaration of interest in respect of the matter relating to the Pub Car Park – since she used the parking facilities due to her business being close by. Councillor Grimley completed the declaration of interest form.

11164 Dispensation Requests

None received.

The Chairman then suspended the meeting for Public Forum. The following items being brought up under public forum:-

- Mention of the Bees being kept on the allotment and a petition presented to the Parish Council in favour of them remaining.
- St Francis Play Area Tidy Bear Bin – back is off the Bin and litter being scattered around the site.
- Parking issues at the bottom of Seedclose Lane were mentioned again.

After allowing members of the public time for some discussion on the above matters, the Chairman then reconvened the meeting to discuss the following agenda items:-

11165 Police Matters

PCSO Stephanie Gadsby was introduced to those present and gave a brief report on police items which included one scooter which had been stolen and then retrieved.

The Clerk queried if anyone had been caught in respect of the vandalism to the noticeboard and was informed that no one had been caught.

Councillor Marshall stated that he thought it was brilliant that only one thing had been reported, but that there was still an amount of speeding happening in the village.

Councillor Barnett reported that there had been a policeman with a hand held speed gun at the playing field off Butt Lane recently.

Councillor Marshall queried in which direction the gun had been pointing and stated he would like it clarifying with traffic police.

The attending PCSO's were thanked for coming to the meeting and then they retired from it.

11166 Planning Matters

DC/403/13/WOL – Demolish and replace existing boundary wall including additional support at 3 High Street Laceby

Discussions took place and Councillor Marshall stated that he didn't have any objections to this planning application providing the Conservation Officer at NELC knew about it.

The Chairman, Councillor Greenbeck queried if anyone had any objections at all - none being received.

It was resolved to put forward no objections to this planning application.

The Clerk informed those present that there were no plans for items DM/0461/14/CND and DM/0511/14/CEA which were included on the agenda. The Clerk having checked with NELC to see if any plans were to be sent through to the Parish Council and informed that there would be none for these two minor items.

New Mini Roundabout at Aylesby Junction – Councillor Grimley informed those present that vehicle users were not acknowledging the roundabout and three people had approached her regarding problems at the roundabout.

Councillor Marshall was of the opinion that it was shocking that a roundabout had been put in at this point and that visibility was a problem. He was also of the opinion that there might be a fatality at the roundabout.

Councillor Metcalf stated that vehicles appeared to be approaching it too fast but that if you took the roundabout at a steady pace, although it was a tight turn it was ok.

Councillor Turner also brought up the matter of the mini roundabout sign at the roundabout near Great Coates stating that the sign was nearly on top of the roundabout.

Councillor Greenbeck wondered if the Ward Councillor, David Hasthorpe, might be able to tackle this with NELC on behalf of the Parish Council.

Councillor Hasthorpe whilst taking this on board for the Parish Council, stated that it was the education of drivers that was the problem and that no roundabout was really dangerous.

It was proposed by Councillor Marshall and seconded by Councillor Grimley that the Clerk write to Highways at NELC regarding the problems at the mini roundabout. Resolved.

Cars for Sale in The Square – The Chairman informed those present that he had telephoned enforcement and that the vehicles for sale had now gone.

Kissing Gate on Public Right of Way Footpath 111 – an email outlining the reasons why the kissing gate on this footpath would be removed was received and noted.

Councillor Grimley felt that there should be something there to stop motorbikes proceeding along this footpath and suggested offset panels.

Resolved the Clerk to contact NELC Public Rights of Way department and request off set panels to replace the kissing gate.

11167 Planning Gain

Councillor Marshall informed those present that the other developers who had proposed 100 homes off Butt Lane had suggested £500 per house when sold; and that he would have expected some form of planning gain from the developers of the proposed 70 dwellings.

Councillor Grimley suggested requesting a similar sort of sum per completed house in respect of the proposed 70 dwellings.

Councillor Marshall stated that there would be 70 houses built virtually opposite the derelict Pavilion building; and he suggested that perhaps the developers might put the Pavilion back how it should be.

Councillor Greenbeck stated that this was what he was thinking too and agreed with Councillor Marshall.

Resolved to invite the developers of the proposed 70 dwellings to the next planning meeting along with Mr Tony Maione of the Legal Department at NELC too.

11168 Matters Arising

Parking Charges at Pub Car Park – an email was noted from a resident who was expressing concerns over the notices that had gone up in respect of fines if parking within the front part of the car park at the rear of the public houses.

Seedclose Lane Cul de Sac – another email from Mr Poucher of Highways at NELC was noted along with another new drawing showing a new layout for the proposed no waiting double yellow lines in the area.

Councillor Marshall stated that the Portfolio Holder Mr Ray Oxby had given assurances that these no waiting lines were to be put down as originally requested by the Parish Council.

It was noted that the residents of 34 Seedclose Lane had very kindly offered to donate some of their land to create a further parking space opposite 41 Seedclose Lane, but farther away from their driveway to allow for those residents to get in and out the driveway; however, it was noted that this would be subject to NELC extending the double yellow lines on the new layout plan.

It was agreed that this was a kind gesture from the residents at 34 Seedclose Lane but that one which they would have to discuss themselves with the Highways Department at NELC.

Councillor Metcalf suggested that they would have to get NELC on board regarding this.

Resolved - that the Clerk contacts NELC Highways and state that the Parish Council would like the no waiting lines putting down as per their original meeting with the Portfolio Holder, and that NELC contact the residents personally at 34 Seedclose to discuss proposals in respect of the donation of land.

Facebook Page – Councillor Grimley proposed that the Parish Council have a Facebook Page to let residents know when we are meeting etc, and that social media is used more now.

Councillor Greenbeck stated that if the Queen and the Pope could have a page why not the Parish Council.

Councillor Marshall expressed concerns regarding Cyber Bullying and Councillor Greenbeck stated that nothing was perfect.

Councillor Marshall stated that he respected what others wanted but did not like the idea of his name being put on it and would not hesitate to start litigation proceedings regarding Laceby Parish Council.

Councillor Grimley stated that Councillor Marshall's name was already on the internet.

Councillor Marshall queried who would run it, and Councillor Grimley replied that once set up it would only require monitoring once or twice a week. She further stated that the Clerk could be a monitoring person since she had access to the minutes etc and that it was not a massive job.

The Clerk stated that in December, the Parish Council had decided to cut her hours to 15 hours a week and that it had been her intention to create a gallery for the web site but now she found that she did not have the time to do so. At the same time, she stated she was now only able to manage all the Statutory Duties required of her within the 15 hours and that she doubted she would have time to monitor and read through comments on Facebook due to time constraints. She did however, state that she personally had no problems with Facebook.

Councillor Marshall suggested a sub committee and Councillor Greenbeck stated that we might have a Facebook Champion.

Councillor Turner stated that the Parish Council were slated in the Telegraph and felt that a Facebook Page was not going to work.

Councillor Metcalf suggested that the Parish Council trial it for six months.

Councillor Greenbeck suggested that Councillor Grimley might like to set up a Facebook Page and Councillor Barnett offered to help.

Councillor Grimley amended her original proposal and proposed that Councillor Barnett and she set up a Facebook Page on behalf of the Parish Council. This motion was seconded by Councillor Metcalf.

The Chairman requested voting on this matter –

Votes for the proposal = 4 with 2 votes against.

Resolved Facebook Page to be set up by Councillors Grimley & Barnett.

Recoding of Parish Meetings – Councillor Barnett suggested that equipment should be purchased to electronically record meetings, and that this would allow for help with minutes etc.

It was felt that this would help the Clerk in view of her hearing disability and the Clerk queried that if the Parish Council were going to record meetings was she then expected to provide verbatim minutes; since she had difficulty hearing such equipment anyway. The Clerk was assured that verbatim minutes would not be required.

Resolved that the Clerk look for prices of recording equipment suitable to record meetings of the Parish Council.

Financial Matters

11169 Audit Commission Statement of Accounts – it was noted that all relevant paperwork in respect of the Statement of Accounts had previously been forwarded to Councillors prior to the meeting.

The Chairman queried if anyone had any questions in respect of the Statement of Accounts – none were put forward.

It was proposed by Councillor Barnett and seconded by Councillor Grimley that the Statement of Accounts should be signed by the Chairman, Councillor Greenbeck and the Responsible Financial Officer.

Resolved unanimously.

11170 Audit Commission Annual Governance Statement – again relevant paperwork had been issued by the Clerk/Responsible Financial Officer to Councillors prior to the meeting.

It was proposed by Councillor Metcalf and seconded by Councillor Grimley that the Chairman should also sign the Annual Governance Statement, along with the Clerk acting as RFO.

Resolved unanimously.

11171 Monthly Accounts to be paid

It was proposed by Councillor Turner and seconded by Councillor Metcalf that the following accounts should be paid:-

K. Brocklesby – purchase of second hand laptop Projector from him. Cheque Paid 20.5.2014	100.00
G. Davy – Internal Verifier/Auditor – Audit of 2013/2014 accounts. Cheque Paid 20.5.2014	60.00
Lincolnshire Motors Ltd – Repairs to Cemetery Strimmer head	112.37
Wilson Sharpe & Co – Processing of Payroll for the year to 5 April 2014	150.00
D Marshall – re imbursed for the cost of new sprayer for use at the St Francis Grove Play Area	9.99
Salaries for month of June 2014 for total of three employees	1,382.21
D Weatherill – reimbursed for BT phone/broadband	39.73
M Greenbeck – Chairman’s Allowance	10.00
Post Office Ltd – Income Tax/NI Payment	114.38
A Ringrose – Grounds man’s petty cash	35.00
D Weatherill – Clerk’s Petty Cash	50.00
ERNLLCA – Chairmanship Course	42.00

Total Payments for the month of June 2014 = £2,105.68

The Clerk informed those present that she had received a request from the accountants who did the Parish Council's employees payroll for the the Parish Council's password and code for checking HMRC site regarding PAYE etc. The Clerk stated she did not want to offer this information to the accountants without first asking the Parish Council's permission to do so.

Resolved that the Clerk pass on the Parish Council's HMRC password etc to their payroll accountants.

11172 Allotments

Prior to the meeting the Clerk had circulated a copy of the letter from the tenant at plot 12 to all Councillors for consideration.

Councillor Greenbeck stated he had spoken with the tenant concerned who was of the opinion that everyone appeared happy with the bees being on the allotment. Councillor Greenbeck went on to state that the Parish Council had expressly requested that bees were not to be kept on the allotment back in March 2013 when they were made aware that a bee hive had been erected.

The tenant who was present had produced a petition during Public Forum, signed by allotment holders – the Chairman stating that he was not sure of the legality of the petition since it did not have any addresses on it, however, accepted that it did give an indication of the strength of feeling on the allotments towards the bees being kept.

Councillor Greenbeck stated that the Parish Council had made a decision and that there were implications regarding insurance cover.

At this point, the tenant approached the table and offered additional information on the type of bees he was keeping; part of this information was then read out to all present by the Chairman.

Councillor Greenbeck reiterated that despite providing the petition and additional information, the tenant had not replied in any way to the Parish Council's original letter and had not tried to contact the Parish Council initially in 2013, when the Parish Council had refused permission for the bees to be kept.

Councillor Greenbeck then opened the discussion to all Councillors present.

Councillor Grimley queried whose liability was it if the bees stung anyone and was informed that the tenant should have his own insurance and that it was his responsibility, not the Parish Council's.

The Clerk stated through the Chair, that she had emails from the Parish Council's Insurance Company stating that the Parish Council was not responsible and that the tenant should have his own insurance in respect of bee keeping on the allotments.

Councillor Marshall stated that the Parish Council should have proof just in case of anaphylactic shock occurring if anyone was stung. He also expressed concerns in respect of members of the public disturbing the hive stating that the Parish Council had made a decision not to have the bees on the allotment, and that the Parish Council had given it a good hearing when originally discussed.

Councillor Greenbeck replied that the tenant was remiss at not having come to the Parish Council to discuss this, and that he must have his own insurance.

The Clerk suggested to the Chairman that the Parish Council request a copy of his insurance documentation and then consider the matter again when the facts of the insurance cover were known.

It was proposed by Councillor Turner that the tenant's insurance documentation should be requested for discussion by the Parish Council prior to the next meeting. This motion was seconded by Councillor Grimley and resolved.

At this point in the meeting the Chairman elected to change the agenda and requested that Projects Backlog should be discussed next.

11173 Projects Backlog

The Chairman had produced a list of approximately 20 projects which had been discussed and for one reason or another had not been undertaken. He suggested delegation in respect of these projects believing that Councillors could get more involved and suggested Councillors look at the list and possibly do some 'spade work' on an item and bring it back for discussion at the next meeting.

11174 Cemetery Matters

It was noted that there were only 4 names to be included on a new plaque for the cenotaph in respect of those who had lived in the village and died during World War 1 and whose names were not already recorded there.

An email from the Mausolea & Monuments Trust requested the use of the photographs from the Laceby Parish Council's web site regarding the Haagensen Memorial. The web site being copyrighted.

Resolved unanimously that the photographs taken by the Clerk could be used by the Mausolea and Monuments Trust.

11175 St Francis Grove Play Area

It was noted that the repairs to the wet pour safety surfacing had now been completed and that the notices put up by the Clerk had been removed prior to the work being started.

The Chairman suggested obtaining quotations for pressure washing the surface and the Clerk stated that she had some old quotations which she would look out.

11176 Correspondence

An invitation to the Mayor making Ceremony was received and noted.

An email from ERNLLCA with a form to be completed was noted and it was agreed to put this on the next month's agenda.

11177 Closure of the Stanford Centre & Laceby Library

Nothing to report this month.

11178 Laceby Sports Partnership - Butt Lane Field

Nothing to report this month.

11179 Information Exchange

It was noted that the gypsies had been moved on from the Butt Lane Field and that the dyke had been blocked so that they could be moved over it and through the hedge rather than try and get them back up the grassed slope on the field to the car park area. The area had been cleaned up and all were in agreement that the Borough Council had done a good job both in removing the gypsies from the Butt Lane field and clearing up after them.

It was proposed by Councillor Marshall that letters of thanks should be sent to NELC to include the Community Pride officers too – thanking them for a job well done. This motion was seconded by Councillor Grimley and carried unanimously.

Resolved – that the Clerk should send out letters of thanks to NELC.

Councillor Marshall stated that the gypsies should have somewhere to go and Councillor Grimley agreed stating that they should not become someone else's problem.

The Chairman closed the meeting at 10.07 p.m.

SIGNED..... 1st July 2014
Chairman