

**Minutes of Laceby Village Council Finance and Planning Meeting
Held at the Stanford Centre, Cooper Lane, Laceby on Tuesday 7th May 2024 at 8.00pm**

- 13313 Present:** Chair – Cllr R Childs
Cllr S Greenbeck, Cllr R Barford, Cllr P Schofield, Cllr D Johnson, Cllr P Page,
Cllr B Metcalf, Cllr S Turner
- In Attendance:** Nicola Ashton – Clerk & RFO
6 members of public
- Apologies:** Cllr R James, Ward Cllr D Hasthorpe

Cllr Childs opened the meeting, welcomed all present, and the statement regarding the Recording of Meetings was read out.

Apologies were received and accepted.

13314 Minutes from the 2nd April 2024

The minutes from the Finance and Planning Meeting on the 2nd April 2024 were proposed by Cllr Greenbeck and seconded by Cllr Turner as a true record.

RESOLVED: That the minutes be approved as a true and accurate record of events.

13315 Declaration of Interests & Dispensations

a. Dispensations

No Dispensations recorded.

b. Declarations of Interest

No Declarations of Interest recorded.

13316 Public Forum

Members of the public may make representations, answer questions, and give evidence at a meeting to which they are entitled to attend in respect of the items on the agenda. The time designated for public participation will not exceed 15 minutes in total, and 3 minutes per person. As per standing orders 3e and 3f.

- Member of the public advised that the egress from Alfred Bannister Mews was an accident waiting to happen, and that all residents had signed a petition to request a traffic mirror be installed on the opposite side of the road outside The Vicarage. Resident was advised to contact NELC as this was their responsibility, however it was agreed that the Clerk would also send a copy of the petition to NELC highways and make same request.
- Member of the public asked if the Council had received an update from NELC highways regarding Grimsby Road, Grange Avenue etc. highways issues. It was confirmed that there had been no update received. Member of public also questioned why out of 68 signatures collected on a petition, the Council had only sent off 26 signatures. The Clerk advised that copies of everything she had been given was scanned and sent to NELC, and that there were only 26 signatures in the pack of documents he gave her. Cllr Schofield advised that at the meeting the member of public said he was unable to locate all the documents, and the Clerk had said she could collect any further information when it was found.

Public forum Closed.

13317 Matters Arising

- **Laceby Community Collective Funding**

Consideration was given to the request of S137 monies to support the LCC Summer Social Event for the residents of Laceby. Cllr Metcalf proposed that funding of £2000 be provided towards covering costs, this was seconded by Cllr Greenbeck, all Cllrs in agreement.

RESOLVED: Funding approved with a caveat that the invoices are sent to the Council for payment.

13318 Police Matters

The Police newsletter was received for May, and details shared with those present. Cllr Childs reminded everyone that all crime should be reported via 101 for non-urgent and 999 for urgent incidents.

There were no further concerns to be raised directly with the policing team.

13319 Ward Councillors Report

No Ward Councillors in attendance to provide report.

13320 Planning Matters

DM/0223/24/FUL – amended plans regarding St Margaret’s Church Wall (Laceby Village Council).

- Residents can see the plans on the NELC portal.

DM/0314/24/FUL – construction of soil berm to including landscaping and 1.2m high timber Lincolnshire post and rail fence to rear; Laceby Manor Golf, Barton Street, Laceby.

No objections were raised by Councillors.

DM/0318/24/FUL – conversion, extension, and alteration of existing conservatory to single storey rear extension with roof lights and alterations and side entrance & porch; 8 St Francis Grove, Laceby.

No objections were raised by Councillors.

13321 Finance Matters

To approve payment of accounts to 7th May 2024.

Wages x 3 members of staff - Month 2	£xxxx
HMRC – Tax and NI - Month 2	£382.25
NEST Pension – Month 2	£60.25
Cemetery Waste removal	£55.89
Clerk Telephone (x2 months)	£42.32
Clerk Petty Cash	£12.45
Groundskeeper Petty Cash	£34.00
Room Hire	£10.50
Cemetery Water Rates	£11.58
ICCM Membership	£100.00
Allotment Key Deposit Refunds x3	£25.00
Repairs to Churchyard lighting	£120.59
Legal Fees	£3000.00
Tree survey re Church wall	£240.00

RESOLVED: All payments approved; proposed by Cllr Barford, seconded by Cllr Turner and all agreed.

Quarter 4 Bank Reconciliation

The Bank Reconciliation was received as the final balance for 2023/24.

RESOLVED: Balanced accounts for Quarter 4 accepted.

Draft Year End Accounts

The Year End Accounts were shared with the Council for checking and approval for audit.

RESOLVED: Accounts to be presented to Internal Auditor.

Policies and Procedures for Review

The following documents were received by the Council following review:

- Recording of Meetings Policy
- Risk Register
- Model Financial Regulations (NALC)

RESOLVED: Policies accepted and approved.

13323 St Francis Grove Matters

Cllr Johnson advised that he had received requests from parents to repair the broken cars on the play area. Cllr Johnson has repaired the dashboard himself, but requested the council purchased new steering wheel at cost of £70, this was proposed by Cllr Barford and seconded by Cllr Metcalf. Cllr Johnson also advised that the play surface also needed cleaning.

RESOLVED: Repairs to the cars on park approved and Clerk to obtain quote for cleaning of play surface.

13324 Church and Cemetery Matters

Cemetery

The Council has received an email from a resident regarding the Cemetery. It is noted that some graves are cluttered with decorations and glass, some with shrubs planted on them, and that they are not compliant with the Cemetery Regulations, and impacting on neighbouring plots.

RESOLVED: To identify any such graves and fetch to the next meeting for discussion.

Church

No items presented for discussion.

13325 Stanford Centre

Cllr Metcalf advised she had provided a full report for the APM, adding that the Stanford Centre group had been approached by the Solar Farm to see if they would like to put in a funding application for anything.

13326 Correspondence

The Laceby RBL has advised that they will be holding 2 events for D-Day 80; Wreath laying service on Thursday 6th June @ 11am, and a Church Service on Sunday 9th June at 11am.

RESOLVED: Cllr Metcalf to attend wreath laying service, Cllr Greenbeck and Cllr Childs to attend Church service.

13327 Information Exchange

Cllr Turner advised that there have been horses using the St Francis Grove Park, and that the no horses' signs were missing at the entrances.

RESOLVED: Cllr Schofield to investigate this and advise on signage.

Cllr Turner advised that there was a lot of parking on double yellows, particularly on Caistor Road outside the Pharmacy, Hairdressers, Chinese.

RESOLVED: Clerk to follow up with NELC.

Cllr Barford advised that the Village Council had previously offered to support the LCC with the Defib at Butt Lane Playing Fields. The pads are due to expire in August.

RESOLVED: Clerk to add to next agenda.

Cllr Barford explained that the Butt Lane Play Area was seeking funding to refurbish some of the equipment, and were exploring equipment for those with disabilities and having a 'quiet time' to enable the area to be inclusive to everyone.

RESOLVED: Clerk to add to next agenda.

Cllr Greenbeck advised that she had received a call from a resident regarding the turning circle on Seedclose Lane as the no-parking sign has gone and the hatches need repainting. She has directed the resident to NELC.

There were no other items raised.

13328 Exclusion of Press and Public

RESOLVED: The exemption of the press and public for the remainder of the meeting under the Public Bodies Admissions to Meetings Act 1960, Section 1(2) on the grounds that the discussion of the following business is likely to disclose confidential information.

The Chair closed the meeting at 8.35pm.

Signed:
Chair

Dated: